



PUBLIC HEARING GUIDE

Bylaw 2026-007

Land Use Bylaw Amendment

Redesignation from Rural General to Rural Industrial

Public Hearing Details

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| Date | Wednesday, June 10, 2026 |
| Time | 1:00 p.m. |
| Location | Champion Community Hall |
| Address | 106 – 2 Street North, Champion, Alberta |

Purpose of this Guide

This guide outlines the procedures and participation requirements for the Public Hearing regarding Bylaw 2026-007. The hearing will also be governed by Vulcan County's Procedural Bylaw.

Registration Information

In-Person Speakers

Members of the public who wish to make an in-person verbal presentation are encouraged to register in advance.

Virtual Speakers

Anyone wishing to speak virtually **must register in advance** in order to receive the Zoom meeting link.



Registration Deadline

12:00 p.m. on June 9, 2026

Register By

- Email: devassist@vulcancounty.ab.ca
- Phone: 403-485-3135

Important Note

Members of the public attending in person who did not register will still be provided an opportunity to speak after all registered speakers have concluded.

Verbal Presentations

Presentation Time Limits

| Speaker Type | Maximum Time |
|----------------------|---------------------|
| Individual Speaker | 5 minutes |
| Group Representative | 10 minutes |

A countdown timer may be used to assist with time management.

Speaker Requirements

All speakers must:

- State their first and last name;
- Identify any group or organization they represent, if applicable; and
- Explain how they are affected by the matter being considered.

Additional Presentation Rules

- Speakers will only have **one opportunity** to address Council.
 - Council may ask questions to clarify points raised; however, debate will not occur.
 - If the verbal presentation is accompanied by a written submission, the written submission must be provided electronically to the County. Please email devassist@vulcancounty.ab.ca by **12:00 p.m. on June 3, 2026, with your written submission.**
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Virtual Participation

Viewing the Hearing Virtually

Members of the public may attend the hearing virtually as observers through Zoom.

To Obtain the Zoom Link

- Email: devassist@vulcancounty.ab.ca
- Phone: 403-485-3135
- Or access the meeting link on the County website on the day of the hearing.

Virtual Speaker Requirements

Virtual participants wishing to speak:

- Must register in advance;
- Must use a Zoom display name that matches their registration name; and
- Must register no later than **12:00 p.m. on June 9, 2026**.
- If the virtual presentation is accompanied by a submission (PowerPoint, etc.), the submission must be provided, in advance, electronically to the County. Please email devassist@vulcancounty.ab.ca by **12:00 p.m. on June 3, 2026**, with your submission.

Technical Requirements

Participants attending virtually are responsible for:

- Ensuring they have a computer, laptop, tablet, or smartphone capable of accessing Zoom;
- Testing microphones, speakers, and cameras before the hearing; and
- Maintaining a stable internet connection.

Virtual participants must remain muted unless invited to speak.

Connectivity Issues

If a virtual participant loses connection during their presentation:

- The hearing will proceed to the next speaker;
- The participant's remaining presentation time will be noted; and
- Remaining time may be provided if reconnection occurs.



Vulcan County cannot provide technical support and is not responsible for connectivity issues.

Written Submissions

Members of the public may submit written comments for Council's consideration.

Submission Requirements

Written submissions must:

- Be legible;
- Include the author's first and last name, group name, or corporate name; and
- Explain how the author is affected by the matter being considered.

Submission Deadline

12:00 p.m. on June 3, 2026

Submit By Email

devassist@vulcancounty.ab.ca

Additional Information

- Written submissions become part of the public Council agenda.
 - Individuals who submit written comments may also make verbal presentations.
 - Submissions that are offensive, discriminatory, inappropriate, or fail to meet the requirements of this guide may be redacted or returned.
 - Late submissions may be accepted at Council's discretion.
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Public Hearing Procedure

The Public Hearing is anticipated to proceed generally as follows:

1. The Chair opens the Public Hearing.
2. County Administration presents an overview of the proposed bylaw.
3. The applicant is invited to present.



1. Speakers are invited in the following order:
 - Registered in-person speakers;
 - Registered virtual speakers; and
 - In-person attendees who did not register.
 2. Council may ask speakers questions for clarification.
 3. The applicant may provide closing comments.
 4. Administration may provide closing remarks and respond to Council questions.
 5. The Chair formally closes the Public Hearing.
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General Expectations

To ensure a respectful and efficient hearing process, participants are expected to:

- Remain respectful toward all speakers and attendees;
 - Avoid interruptions or debate during presentations;
 - Follow directions from the Chair; and
 - Keep comments relevant to the redesignation application being considered.
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Contact Information

Vulcan County Development Services

Phone: 403-485-3135

Email: devassist@vulcancounty.ab.ca