



VULCAN COUNTY

Vulcan - Alberta

BYLAW 2026-002

(Office Consolidation to June 3, 2026)

Being a Bylaw of Vulcan County in the Province of Alberta to establish fees for services and information in the possession of Vulcan County.

WHEREAS pursuant to section 7(f) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS pursuant to section 8(c) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a municipality may by bylaw provide for a system of licenses, permits and approvals by establishing fees;

AND WHEREAS pursuant to section 630.1 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a council may establish and charge fees for matters of planning;

AND WHEREAS the Council of Vulcan County deems it appropriate to establish a schedule of fees for services and information;

NOW THEREFORE the Council of Vulcan County, in the Province of Alberta, duly assembled enacts as follows:

Part 1 Fees for Administrative and General Purposes

- a) THAT fees shall be charged for the provision of services and information in the possession of Vulcan County as set out in Part 1 of Schedule "A", attached to and forming a part of this bylaw

Part 2 Planning and Development Fee Schedule

- a) THAT fees shall be charged for the provision of services for matters dealing with planning, subdivision and rezoning as set out in Part 2 of Schedule "A", attached to and forming a part of this bylaw.

Part 3 Public Works Fee Schedule

- a) THAT fees shall be charged for the provision of services for matters dealing with public works as set out in Part 3 of Schedule "A", attached to and forming part of this bylaw.

Part 4 Agricultural Services Fees and Charges

- a) THAT fees shall be charged for the provision of services and equipment for matters dealing with agricultural services as set out in Part 4 of Schedule "A", attached to and forming part of this bylaw.

Part 5 Protective Services Fees and Charges

- a) THAT fees shall be charged for the provision of services and equipment for matters dealing with protective services as set out in Part 5 of Schedule "A", attached to and forming part of this bylaw.

Part 6 Public Utilities

- a) THAT fees shall be charged for the provision of services and equipment for matters dealing with public utilities as set out in Part 6 of Schedule "A", attached to and forming part of this bylaw.

Part 7 Definitions

- a) "Ratepayer" shall mean a registered property owner within the Vulcan County, and be limited to one person per property, regardless of the number of properties.

Part 8 Transition

- a) If a portion of this bylaw is found to be invalid, the invalid portion will be voided and the rest of the bylaw remains valid and effective.
- b) This bylaw comes into effect on January 1, 2026.
- c) Bylaw 2025-002, 2025-012, and 2025-025 are hereby rescinded.

READ a first time on this 3rd day of December, 2025.

READ a second time on this 3rd day of December, 2025

READ a third time and passed on this 3rd day of December, 2025

[original signed]

Jason Schneider, Reeve

[original signed]

Nels Petersen, CAO

SCHEDULE "A"

FEES FOR SERVICES

Part 1: Fees for Administrative and General Purposes

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| Credit Card Convenience Fee on payment of taxes | 1.75% of tax payment (or credit card service cost rate, whichever is the lesser) | |
| Assessment Information (no charges for titled landowners on their specific properties) | Assessment Summary | \$10.00 |
| | Detailed Assessment Statements (distribution subject to FOIP) | \$20.00 |
| | Copy of Assessment Record | \$20.00 |
| Assessment Appeal Fee (refundable upon successful appeal) | | \$50.00 - \$650.00 |
| Tax Certificate | | \$30.00 |
| Tax Notification on properties that have fallen into tax arrears | Registration fee | \$87.50 |
| | Tax notification to third parties | \$5.00/each |
| | Advertising (Alberta Gazette listing & local media ad) | Cost recovery |
| Compliance Letter | Residential / Farmland | \$75.00 |
| | Non-residential | \$100.00 |
| NSF or Returned Items Fee | | \$50.00 |
| Documents/maps | Municipal Development Plan | \$20.00 |
| | Area Structure Plan | \$15.00 |
| | Land Use Bylaw | \$40.00 |
| | Fold-up map: At counter | \$15.00 |
| | Wall map: At counter | \$20.00 |
| | Fold-up map: mailed | \$17.00 |
| | Wall map: mailed | \$20.00 + cost of shipping |
| Prior years fold-up maps (if available) | \$7.50 | |
| General Information | | \$1.00/page, \$0.50/page over 100 pages |
| Access to Information Request – <i>Access to Information Act</i> | <p>Initial fee \$25.00, \$50.00 if continuing request. If cost of producing copies and providing services exceeds \$150, applicant pays that cost also. Clerical services estimated at \$6.75/1/4 hr., actual cost calculated upon inquiry.</p> <p>If applicant is applying for own personal information, fee is only cost of producing copy, if amount exceeds \$10.</p> <p>Variations may occur, and fees will be charged in accordance with the <i>Access to Information Act</i>, as amended from time to time or any successor Regulation that sets fees for requests from the Province.</p> | |

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| Signage | Signs on County property (1 plate + 1 post) | Traffic control signs and installation at cost Signs are only sold to Vulcan County ratepayers |
| | New Rural Addressing sign (2 plates + 1 post + installation) | \$180.00 + GST |
| | New Unit Address sign (1 plate + 1 post) | \$65.00 + GST (+\$100.00 installation if needed) |
| | Name Plates (2 plates) | \$39.50 + GST |
| | Sub-Surface Facility Signs | Cost recovery |
| GIS/GPS | Equipment and Labour Rate | \$95.00/hr |
| | Travel Rate | As per CRA's prescribed rate |
| | Aerial Photo/Posters | \$2.00/page up to size 11x17 /\$15.00/page up to size 36x42 \$25.00/page for all larger prints |
| Application Fee Non-Residential Tax Exemption Incentive (Bylaw 2021-027) | Class "A" Properties – Non-Residential | \$1,000.00 |
| | Class "1" Properties – Non-Residential | \$200.00 |
| Application Fee Linear Tax Stability (Bylaw 2022-031) | Eligible Linear Properties | \$1,000.00 |
| Land Title and Associated Documents | Cost Recovery | |
| Appeal of Remedial Order (Bylaw 2019-022) | | \$400.00 |
| Vulcan County Promotional Items | | Cost Recovery |

Part 2: Planning and Development Fee Schedule

| | | Permitted | Discretionary (Admin) | Discretionary (MPC) |
|---------------------|-------------------------------------|------------|-----------------------|---------------------|
| Development Permits | Residential | \$150.00 | \$225.00 | \$300.00 |
| | Non-residential: Up to 5,000 sq. | \$250.00 | \$375.00 | \$500.00 |
| | 5,001 – 20,000 sq. | \$350.00 | \$525.00 | \$700.00 |
| | 20,001 – 50,000 sq. | \$550.00 | \$825.00 | \$1,100.00 |
| | Over 50,000 sq. | \$1,000.00 | \$1,500.00 | \$2,000.00 |

| | | Permitted | Discretionary (Admin) | Discretionary (MPC) |
|--|---|---|-----------------------|---------------------|
| Development Permits- <i>For those who commence Development prior to obtaining permits</i> | Residential | \$500.00 | \$750.00 | \$1,000.00 |
| | Non-residential: Up to 5,000 sq. | \$500.00 | \$750.00 | \$1,000.00 |
| | 5,001 – 20,000 sq. | \$700.00 | \$1,050.00 | \$1,400.00 |
| | 20,001 – 50,000 sq. | \$1,100.00 | \$1,600.00 | \$2,200.00 |
| | Over 50,000 sq. | \$2,000.00 | \$3,000.00 | \$4,000.00 |
| | Development Permit Extensions | Half of the cost of the issued development permit | | |
| Statutory Plan Amendments / Land Use Bylaw (rezoning, text amendments, and other) | \$1,000.00 | | | |
| Subdivision Appeals | \$600.00 (Refundable upon successful appeal) | | | |
| Development Appeals | \$600.00 (Refundable upon successful appeal) | | | |
| Road Closure Application | \$1,000.00 | | | |
| Road Closure – Land Sale Fees (surveying, legal, etc.) | Cost recovery | | | |
| Municipal Reserve Purchase Application | \$1,000.00 (75% Refundable if refused by Council) | | | |

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| Municipal Reserve – Land Sale Fees (surveying, legal, etc.) | Cost recovery |
| Securities and Deposits | As outlined in the Land Use Bylaw (refundable upon successful completion of conditions) |

Part 3: Public Works Fee Schedule

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| Sub-Surface Facilities | \$7,500.00 bond or letter of credit to be kept for one year if open trenching \$450.00 + GST for Pipeline Crossing Agreement (Developed Road) \$350.00 + GST for Pipeline Crossing Agreement (Undeveloped Road) Penalties for non-compliance will be double the original fee. | |
| Undeveloped Road Allowance Licensing – Utility Access | Commercial - \$4,250.00 + GST per mile per annum Landowner / Ratepayer - \$425.00 + GST per mile per annum | |
| Road Approach Construction Agreement (Landowner - New) | \$350.00 + GST | |
| Road Approach Construction Agreement (Resource - existing or new) | \$350.00 + GST Penalties for non-compliance will be double the original fee. | |
| Driveway Maintenance (snow ploughing or blading) | \$89.00 per ½ hour | |
| Dust Abatement | As per Material Cost Recovery for current year + 20% for labour and equipment costs | |
| Crushed Asphalt | \$16.50/tonne | |
| Crushed Concrete | \$18.50/tonne | |
| Gravel | Crushed Gravel – All Other Gravel Pits | \$10.00/tonne for ratepayers, up to a maximum of 500 tonnes/ratepayer/yr. |
| | | \$13.50/tonne for additional purchases by ratepayers |
| | | \$13.50/tonne for commercial purposes |
| | Crushed Gravel – Ingraham Gravel Pit | \$12.00/tonne for ratepayers, up to a maximum of 500 tonnes/ratepayer/yr. |
| | | \$15.50/tonne for additional purchases by ratepayers |
| | | \$15.50/tonne for commercial purposes |
| | Pit Run | \$3.90/tonne |

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| Rock Compensation | Category I: Few rocks being mostly small in size | \$40.00-\$70.00 / acre |
| | Category II: Somewhat significant number of rocks, some larger rocks present. | \$71.00-\$100.00 / acre |
| | Category III: Very significant number of rocks, mixture of large and medium rocks or high numbers of small rocks. | \$101.00-\$200.00 / acre |
| | Category IV: Extensive numbers of rocks, significant numbers of large rocks, or very large number of small rocks. | \$201.00-\$400.00 / acre |
| Used Culvert | 25% of Public Works new cost | |

Part 4: Agricultural Services Fees and Charges

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| Compensation for crop damages (one-time payment which-covers two years of loss of use) | Cultivated Dryland | \$1,325.00/acre |
| | Cultivated Irrigation | \$2,200.00/acre |
| Private Land Spraying – Spray Truck/ATV & Operator | | \$136.00hr+ herbicide at county cost plus 10% |
| Roadside Spraying – Spray Truck & Operator | | \$136.00hr + herbicide at county cost plus 10% |
| Sale of Mustard Foam (gopher control) | | At cost + 10% |
| Sale of 2% Liquid Strychnine (gopher control) | | Cost of product + \$30.00 Administration Fee |

Agricultural Equipment Rental Charges (including GST):

| Equipment | Per Day | Other Charges | Deposit |
|--|------------|--|------------|
| Aerator 12ft c/w Grass Seeder Attachment | \$420.00 | Delivery Inc. | \$500.00 |
| Pipe Laying Plow | \$200.00 | Delivery Inc. | \$500.00 |
| Brillion Grass Seeder | \$200.00 | Delivery Inc. | \$500.00 |
| Tree Planter | No Charge | 2 day maximum | \$100.00 |
| RFID Tag Reader | No Charge | 2 day maximum | \$250.00 |
| Bale Wrap Roller Unit | \$75.00 | | \$500.00 |
| Portable Cattle Loading Chute | \$75.00 | | \$200.00 |
| Skunk and Raccoon Traps | | \$20.00/month | \$100.00 |
| Tree & Insect Skid Sprayer | \$75.00 | | \$100.00 |
| Mustard Foam Units | \$75.00 | | \$100.00 |
| Cattle Scale | \$75.00 | 4H Clubs Free | \$200.00 |
| John Deer 10ft No-Till Seeder (grass & forage seeding) | \$500.00 | Over 80 Acres an additional \$10/Acre | \$500.00 |
| John Deer 10ft No-Till Seeder (cereal, pulse, or oilseed seeding) | \$500.00 | Plus \$10/acre up to a maximum of 80 acres | \$500.00 |
| 20ft Pro-Till High Speed Disc | \$1,500.00 | Over 160 Acres an additional \$11/Acre | \$1,500.00 |

All of the daily rates, as stated above, can have a ½ day rate (50% of the "Per Day" Rate) applied, if the equipment is picked up and returned by 2:30pm MST on the same day. This excludes any rentals that are delivered by the County.

An additional charge of up to \$500.00 may be applied (at the discretion of the agricultural service board staff) if any agricultural services rental equipment is not properly cleaned or damaged when returned.

Weed Notices:

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| Inspectors Notice as per the <i>Weed Control Act</i> | First Offence - No fee for first issuance within an 18 consecutive month period |
| | Subsequent Offence - \$500.00 for each subsequent issuance within 18 consecutive months |

Part 5: Protective Services Fees and Charges

| Department Fees and Charges: | | |
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| Training Tower Rental | Per Day Rental Rate | \$850.00 |
| | Consumables | Cost plus 25% |
| Engine Operator for tower Road Use Agreements | Per Hour | \$25.00 |
| | Bond kept for one year: \$20,000.00/mile oiled or paved and \$5,000.00/mile graveled. | |
| Road Permit Fixed Municipal Fee | All permits required by carriers as per legislation | As per TRAVIS and Central Source |
| Road Permit Cancellation Fee | All permits cancelled by carrier | As per TRAVIS and Central Source |
| Fire Plan Review | \$300.00 + GST | |
| All fees and charges invoiced to Alberta Transportation for the recovery of costs for highway response services is based on the policies established and in effect by Alberta Transportation at the time of the incident. | | |
| All fees and charges invoiced for non-highway incidents and non-permitted burning are based on the fee structure as per Alberta Transportation's policies for response services at the time of the incident. | | |
| All fees and charges invoiced for forestry call outs are based on the manpower and equipment rates as per at the Alberta Structure Protection Program and/or the rates as set in the Mutual Aid Agreements. | | |
| Fees and Charges for Emergency Response: | | |
| Engines/Pumpers (Up to five firefighters) | Fires, collisions, gas leaks, rescues, etc. | As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments |
| Tenders/Tankers (Includes two firefighters) | Fires, collisions, gas leaks, rescues, etc. | As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments |
| Rescue Trucks (Up to five firefighters) | For numbered highway responses | As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments |
| Rescue Boats (Up to two firefighters) | \$500.00 /hr. | |

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| Response Trucks - not permanently rigged with emergency response equipment (two to five firefighters) Command Vehicles (minimum one person) | Personnel transport or shuttle and/or Medical or Dangerous Goods (DG) responses | \$200.00 /hr. |
| | Scene support, traffic control, incident command, etc. | As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments |
| Drones | Flight Operations – for external parties | \$100.00 /hr |
| Response Trucks - not permanently rigged with emergency response equipment (two to five firefighters) | Water Recovery | \$100.00 /hr |
| Lost broken or destroyed equipment | Damage to equipment for insurable fires or accidents. | At Cost plus 25% |
| Contract Equipment Consumables | Excavators, Vac Trucks, Dozers, Portable pumps, etc. | At cost plus 25% |
| | Foam, equipment, hoses, etc. | At cost plus 25% |
| Firefighter Wages | Charged when apparatus not in use | \$35.00 /hr. |
| Chief Officer Wages | Discretionary as needed | \$45.00 /hr. |
| Scene Security | To maintain continuity of incidents for investigation purposes | \$150.00 /hr. |
| Administration Time | Minimum one hours charge | \$75.00 /hr. |
| Dangerous Goods (DG) Assistance (up to five firefighters) | As required or requested | As per Alberta Transportation rates |
| Fire Investigation | For all fire investigations where insurance is involved. | \$200.00/hr. |
| Initial Fire Inspection | | N/A |
| Initial Follow up Inspection | | N/A |
| Subsequent Fire Inspection | This is when deficiencies from the first two inspections are not corrected. | \$100.00 Per inspection |
| First False Alarm/ Alarm Bells Call | First response to a "false alarm/alarm bells" within a 12 month consecutive period will not be charged. | N/A |
| Subsequent False Alarm/Alarm Bell Call | Alarms called in by alarm company and trucks respond | As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments |

This fee structure is also a guideline to facilitate fees and charges for our Mutual Aid Partners and recognition under our Mutual Aid Agreements. Bylaw 2017-003 states in Section 16.2 *"The fees and costs to be charged by the County for fire protection and emergency response services rendered are contained in the Fees and Services Bylaw."*

Billing time for emergency services will commence with the initial call for a response and cease when the unit(s) that attended are put back into service.

The Chief Administrative Officer retains the right to review all emergency events and where extraordinary circumstances exist may adjust invoicing procedures other than the dollar amount listed herein.

Part 6: Public Utilities

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| Water | Bi-Monthly Billing | | |
| | Water Consumption | Per Cubic Meter | Kirkcaldy - At Cost plus 5% Industrial Park - At Cost plus 5% Mossleigh – set at effective rate of \$3.75 per M3 |
| | Water Capital Repair Surcharge | Flat Fee Bi-Monthly (per Account) | Kirkcaldy - \$37.00 Industrial Park - \$37.00 Mossleigh - \$37.00 |
| | Connection Fee | Per Account Flat Rate | \$50.00 |
| | Disconnection Fee | Per Account Flat Rate | \$50.00 |
| | Equipment Testing Fee | Per Account Flat Rate | \$50.00 |
| | New Service Connection | Per Account | \$100.00 (Administrative Fee) + entire cost to connect |
| | Damaged Water Meter Replacement | Per Water Meter | At Cost plus 5% |
| Bulk Water | Key Fob | Per Fob | \$15.00 |
| | Water Consumption | Per Cubic Meter | At Cost plus 5% |
| Sewer / Wastewater | Wastewater Usage | Per Cubic Meter of Water Consumption | \$0.498 per M3 |
| | Wastewater Capital Repair Surcharge | Per Cubic Meter of Water Consumption | \$0.166 per M3 |

Part 7: All fees within Schedule "A" and other general accounts receivables with a balance of one hundred (\$100.00) dollars or more are subject to a monthly 1.5% penalty on overdue accounts (over 30-days from original date of the invoice) unless otherwise stated in the Schedule and that this penalty may be waived at the discretion of the Chief Administrative Officer.